

**Sports Programs Supervisor
Wellness and Recreation
NC State University**

The mission of Wellness and Recreation is to inspire a culture of wellness by providing premier, innovative and inclusive programs, services and facilities that promote healthy, active lifestyles to enhance student success.

Wellness and Recreation commits to foster a learning environment for our student employees that cultivate the skills of ethical reasoning, critical thinking, teamwork, initiative and professionalism. Programs and facilities are student run with professional coaching. The goal is to help develop student's transferable skills and create a supportive and challenging environment for them to succeed in and out of the classroom.

Wellness and Recreation is seeking enthusiastic students to provide direction and support for Intramural Sports and Club Sports practices, events, games and nightly programming.

Responsibilities

- Provide rules knowledge, game management and participant management during nightly programming and events
- Acting first responder during all Intramural and Club Sport events
- Set up and breakdown equipment for nightly programming and events
- Check in officials and evaluators and assign nightly tasks
- Start games and events in a timely manner
- Report and make official forfeit calls
- Promote sportsmanship and represent the program fairly and consistently
- Manage conflict that may arise during games including player ejections and removing participants and/or guests from the facility
- Complete and submit nightly reports
- Collect team waivers from visiting club sports teams
- Enforce severe weather policy and evacuate fields/courts as needed
- Control access to facilities, lights and equipment
- Understand and enforce Wellness and Recreation and Sports Programs policies and guidelines
- Knowledge and implementation of emergency action plan
- Develop professional relationships with co-workers, participants and guests
- Manage participant/patron behaviors and mediate conflict
- Uphold and exceed the expectations of Wellness and Recreation: ethical reasoning, critical thinking, teamwork, initiative and professionalism
- Assist as needed in all required departmental functions

Department Required Skills

- Previous experience in a leadership or supervisory role
- Effective interpersonal communication skills and presentation skills
- Commitment to customer service
- Demonstrate integrity, ethics and commitment to diversity and inclusion
- Maintain clean, appropriate and professional attire
- Commitment to promoting healthy, active lifestyles

Qualifications & Certifications

- Current full-time NC State student
- Current NC State Wellness and Recreation student employee

- First Aid and Adult CPR/AED certifications should be current or obtained before position commencement

AA/EOE

NC State University is an equal opportunity and affirmative action employer. All qualified applicants will receive consideration for employment without regard to race, color, national origin, religion, sex, gender identity, age, sexual orientation, genetic information, status as an individual with a disability, or status a protected veteran. Individuals with disabilities requiring disability-related accommodations in the application and interview process, please call 919.515.3148.

Final candidates are subject to criminal and sex offender background checks. Some vacancies also require credit or motor vehicle checks. NC State University participates in E-Verify. Federal Law requires all employers to verify the identity and employment eligibility of all persons hired to work in the United States.

For More Information

- Wellness and Recreation Website, wellrec.ncsu.edu

Reports to the Coordinator, Sports Programs